

## IBIS LONDON EARLS COURT

Event: National Association of Virtual School Headteachers (NAVSH) conference

**Block Code: NAVSH21032018**

47 Lillie Road  
Fulham  
London  
SW6 1UD

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Fax: (0044) (0)207381 4450

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### CONTACT DETAILS

|                     |                    |                   |
|---------------------|--------------------|-------------------|
| <b>GUEST</b>        | <b>First Name:</b> | <b>Last Name:</b> |
| <b>ADDRESS</b>      |                    |                   |
| Male ( ) Female ( ) | <b>POSTCODE</b>    | <b>CITY</b>       |
| <b>TEL:</b>         | <b>FAX:</b>        | <b>E-mail:</b>    |

### HOTEL ACCOMMODATION

**Rate: £ 115.00/Single & £ 125.00/Double (Rate inc English Breakfast)**

| GUEST NAME | ROOM TYPE | ARRIVAL DATE | NB OF NIGHT | TOTAL COST |
|------------|-----------|--------------|-------------|------------|
|            |           |              |             |            |
|            |           |              |             |            |
|            |           |              |             |            |

\* Rates quoted are per room per night inclusive of Accommodation, Full English Breakfast, VAT and Service.

### CREDIT / DEBIT CARD GUARANTEE (MANDATORY)

|                        |  |                           |  |
|------------------------|--|---------------------------|--|
| <b>Credit Card No.</b> |  | <b>Expiry Date:</b>       |  |
| <b>Name On Card:</b>   |  | <b>Issue No. (Switch)</b> |  |

**Billing address (if different from above):**

|  |
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|  |
|--|

**Guest will be requires to settle their own account directly with the hotel upon arrival/departure**

I authorise for any no show/late cancellation fees to be charged as stipulated in your booking confirmation.

|               |              |
|---------------|--------------|
| <b>SIGNED</b> | <b>DATE:</b> |
|---------------|--------------|

#### Terms & Conditions

All reservations requests to be sent either by e-mail or fax to the adress above, your reservation will be confirmed by return of fax or e-mail. All reservations must be guaranteed by a valid credit card. Cancellation without penalty apply only up to 24hours prior to arrival, any reservations cancelled or amended after this time will be charged in full.

Rates are guaranted until 4 weeks prior arrival. Any booking made after that will be subject to best available rate.

### HOTEL USE ONLY

|                     |                   |                        |  |
|---------------------|-------------------|------------------------|--|
| <b>CONFIRMATION</b> |                   | <b>DATE:</b>           |  |
| <b>NAME:</b>        | <b>ROOM TYPE:</b> | <b>RESERVATION NO:</b> |  |
|                     |                   |                        |  |
|                     |                   |                        |  |